

New Buckenham Village Hall Trust

Registered Charity no. 1024699

ANNUAL GENERAL MEETING 2023

Tuesday 18th July 2023

8.00 pm New Buckenham Village Hall, Large Meeting Room

MINUTES

1. Attendees: ABingham (Chair), EDowling, ACattermole, GGoodwin, ISpeller, JFulford, PCasson, CCope, CRush, COxley, JHalfacree, EWilliamson, DPotter, JHobley, KHobley
Apologies for absence. AHartley
2. Minutes of the Annual General Meeting held on Tuesday 19th July 2022
Agreed
3. Chairs report – Andrew Bingham (Collective Report)
The hall is very dependent on a lot of work and input from many people, without these people in the village would not have the successful and busy hall we have. Very good to see it booked up and being used with a wide range of users, including various exercise and yoga classes, drama, wargamers, first-aid training, sewing, floristry, sports, and many others. Firstly, I'd like to thank Stevie for all her work and caring for the hall and for ensuring it's busy, for keeping the accounts and handling all the bookings.
I would like to thank John. He does so much to support the day-to-day running of the hall - and managing the flooding, which hopefully has now ceased.
There are so many others to thank, and hopefully I have not forgotten anyone.
-The outgoing committee, Juliet, Alice, Gill, Mandy, Ed, Clive, David, Ian, Ellis.
-Nigel Wiles for diligently keeping the hall clean who sadly is leaving at the end of July.
-Carolyn Hupton for auditing the annual accounts.
-Geoff Gildersleeve for keeping track of our payments for electricity generated by the PV panels.
-All at Broadland tree services for doing such a good job of grounds maintenance, they go above and beyond to ensure our green space is of a high standard
-Audrey Dowling for always ensuring the hall has a stock of freshly washed tea towels
-Mandy Hartley for organising a wonderful children's garden, which was open for the king's coronation.
Plans for the future of the hall
EV charging. The neighbourhood plan surveys showed a demand for this. Hopefully we can provide and get more benefit from our solar panels. The New Buckenham parish council have expressed an interest in hosting EV charging points somewhere within the village.
We will continue with the washroom upgrades. This is currently stalled due to a

lack of available local trades persons, and our need to rectify the leaks in the roof first.

4. Financial report – Andrew Bingham

Firstly, a big thank you for a donation from NB Fundraisers of nearly £2000 from the art exhibition.

Secondly, thank you to the 200 club for a donation of just over £1000 this year.

We aim to use these donations for specific hall enhancements.

Barclays Accounts: £20,000, COIF £84,119, JBird approximately £90,000 we receive 6 monthly payments which brings an income of just over £1000 per year. Electricity charges increased from around £20 per month to almost £500 per month. This has been a massive hit to our finances but hopefully we can get this reduced.

We are in the process of liaising with the New Buckenham recycling project that we should make an annual charge for providing the space for the recycling facilities.

5. Sustain and maintain report – Andrew Bingham

We are always looking to keep our hall facilities to a high standard. We are looking to refurbish our toilet facilities as our next project and the plans to update our lighting and sounds system are still in place. It has been difficult to get quotes for the works due to local trades people being so busy.

6. Maintenance report – Ed Dowling/ John Hobley/ Clive Rush

Main issue has been the roof and the leaks, but that has now been repaired allowing us to now move on with other jobs.

7. NewBArts report – Juliet Fulford

We have had a quiet year for events. October film showing of West Side Story made a profit of £90. It was not very well attended. Profit was in part due to subsidised license fees from Creative Arts East, which has now ended. It is disheartening when few attend and does not encourage the group to put on more events of this nature.

Eastern Angles show was a very successful event raising £440, it is usually a well-attended event. We would like to continue to host Eastern Angle events.

Currently we don't have any events planned, but Arts Group will convene in September to discuss. There doesn't seem to be a want for Film showing, however there may be an audience for recordings of live theatre which we will explore further, we have previously hesitated on this due the need for higher ticket prices to cover the fees of showing these.

8. The '200' Club report - Peter Casson

This report covers the period from April 2022 to March 2023 during which the 200 club has been progressing very steadily with Jan Ovens careful management of the membership. She took over when Paul left, and she has now completed one full year (plus a bit). Jan is very much a people person and this has been a great benefit as we have lost a few members this year but she has been quick to find replacements. Hence we started with 220 members and have averaged 222 throughout the year.

The total money raised was £2,670 of which £1,040 has been passed unconditionally to the village hall during the year. Both Jan and I are pleased to be able to support the hall and will continue to do so.

ABingham – Thanks to Jan and Jimpy for running the 200 Club and all who take part.

9. New Buckenham Fundraising Committee's report – Jon Halfacree
 Fete 2022, £6000 raised which is split between Hall, Church and High Bailiffs Trust, 1/8th to Good Companions, all local groups that are supported by a well-attended annual event. Fete planned for 2023, hoping for good weather. JFrith has some great big ticket prizes for the fete raffle.
 Concerns have been raised regarding committee members, we have gained a couple of new members in the last year which has brought about new ideas, but we do need fresh faces to come in to ensure this and other such events will continue in the future. We would love for the fundraising group to continue. 2023 Art Exhibition was another successful event receiving many positive comments. Hall lighting is challenge for Art show, so it is good to hear that plans are in place to change the lighting.
 GGoodwin - a letter was sent to Artists to request help for future exhibitions, and we received a positive response to either join the committee or help with setting up the event and marshalling etc.
 EW – Football club is growing all the time. Plenty of help from parents as they support their children with the football club.
 All Agreed that a targeted, personal approach is more fruitful in gaining help for events or committees as individuals are more likely to support events and activities that they enjoy or attend, and the potential to support a short term goal, rather than committing long term to an organisation. We will continue to scout for new trustees to join a variety of village committees that all enhance New Buckenham.
10. Election of trustees
 See Appendix 1.
11. Any Other Business and open forum
 COxley – What is sustain and maintain and its purpose. There would be an interest in projects that are going on at the hall, and these are not always publicised. Could be included on the website to provide greater information of 'sustain and maintain' that people outside of the trust may not be aware of. Suggestion to give thanks on website for donations. Agreed. Currently give thanks within meetings and parish mag, public may not be aware of these.
 Lighting, what are the proposals for change, is there information of quotes and a 'shopping list' as such to generate interest and potential donations.
 AB, we can make it clearer what we are doing or trying to achieve, and projects can be shared via social media and the website.
 AC, what other methods could we use to generate such interest, to be looked into.
- CCope – Wargamers are very grateful for the hall and facilities all are very happy. Agreed that lighting could be improved, but there is only positive feedback from our group.
- KHobley – Disabled car park has lost its identity, could it be improved for the disabled and encouraged that these spaces are reserved for the disabled.
 AB – Surface needs to be improved for the line marking to last longer. AC – suggested we include a reminder of the disabled parking bay to hall users.
 KHobley – Survey was sent out to hall users would the results be published.
 AC - We had some really useful feedback from the survey, which can easily be anonymised and published. AC to action this and SH to share online.
 KH – Thank you to SH and all the trustees for continuing to run a successful hall.

JF – Currently the Charities commission main contact, a new online account is required which JF has set up. Email address to be changed to the generic bookings email, SH and JF to action.

PCasson – Don't forget the village show will be on next weekend. Volunteers to help set up Friday would be welcome.

AB thanked everyone for attending. Meeting closed at 21:10.

Appendix 1

<p>Stevie Hobley Booking and financial administrator 2 St Mary's Close, New Buckenham NR16 2BJ 01953 860611 bookings@newbuckenhamvillagehall.co.uk</p>	<p>Andrew Bingham <i>Parish Council</i> 861150 andrew.bingham100@gmail.com</p>	<p>Juliet Fulford <i>New Buckenham Arts</i> 861150 Juliet@jult.co.uk</p>	<p>Amanda Hartley <i>Players</i></p>
<p><i>New Buckenham Society</i> Vacancy</p>	<p>Ian Speller <i>Silver Band</i></p>	<p><i>Church/Chapel</i> Vacancy</p>	<p>Clive Rush <i>Fundraisers</i> 860572 clive.a.rush@gmail.com</p>
<p>Ellis Williamson <i>Junior Football Club</i> 860590 elli581@icloud.com</p>	<p>David Potter <i>Good Companions</i></p>	<p>Co-opted Trustee John Hobley 860529 johnhobley9@outlook.com</p>	<p>Elected Trustee Gill Goodwin 860703 gill.good@btinternet.com</p>
<p>Alice Cattermole Elected Trustee 860136 alicecattermole@hotmail.com</p>	<p>Edwin Dowling Co-opted Trustee 861155 edwindowling@btinternet.com</p>	<p>Vacancy</p>	